

BPAP Meeting Agenda 3/21/2025

1. Members
 - Keller Magenau, Chair, non-voting
 - Dan Le Guen-Schmidt, Executive Committee
 - Paloma Arnold, Executive Committee
 - Liz Auchincloss, Classified Staff
 - Linda Esparza Dozer, Advancing Leadership Association
 - Christopher Johnson, Advancing Leadership Association
 - Valdas Karalis, Classified Staff
 - Paulmena Kelly, Confidential Staff
 - Michael Medel, Advancing Leadership Association
 - Kim Monda, Academic Senate
 - Joshua Ramirez, Academic Senate
 - Daniel Spitz, Faculty Representative
 - Jason Thornell, Classified Staff
 - Bruce Tan, Associated Student Government
 - Cornelia Alsheimer-Barthel*, Faculty Association, non-voting
2. Approval of Minutes of February 21, 2025
 - a. Draft BPAP Minutes - 02/21/25
3. Information
 - a. Feedback on Revisions Form
 - i. This form is a tool to summarize and submit feedback from constituent groups. Submissions will come to BPAP for discussion.
4. **Action**
 - a. The following policies and procedures contain revisions that have been reviewed by constituent groups and are proposed for a vote to recommend to the Board of Trustees and/or Superintendent/President.
 - i. AP 2110 Vacancies on the Board
 - ii. AP 4040 Library Services
 - iii. AP 7126 Background Checks
 - iv. AP 7127 Restrictions Governing the Employment of Applicants with Criminal Records.(NEW)
5. Discussion
 - a. Draft BP/AP Process Chart
 - b. AP 2410 Board Policies and Administrative Procedures

This AP is out of date. We need to revise in order to codify new practice. There are draft/proposed changes here for discussion and decision about how best to proceed. This is a priority item in order to ratify the processes of this committee. The corresponding BP is being reviewed by the Board's Policy Subcommittee.

Board Policies and Administrative Procedures Committee

- c. Review membership for 2025-2026 to finalize by May.

6. Legal Updates

The following drafts are presented for distribution to constituent groups. Relevant information for each draft is contained in the attached cover sheets. **Feedback Due April 11 for April 18 vote.**

1. AP 3510 Workplace Violence / BP 3510 Workplace Violence

7. Scheduled Review

The following drafts are presented as part of the scheduled review of Chapters 4 & 5. **Feedback Due April 11 for April 18 vote.**

1. AP 4010 Academic Calendar - hold
2. AP 4232 Pass/No Pass
3. AP 4231 Grade Changes

8. Proposed Review

The following policies and procedures have been proposed for revision outside of the continuous review cycle.

1. None ready for BPAP.

9. Returned to Chapter Leads

1. AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies
2. AP 3721 Email
3. AP 2710 Conflict of Interest

10. Report Out - Approval/Adoption

In Progress

- a. BP 2015 Student Trustee
BP 2310 Regular Meetings of the Board
BP 2355 Decorum
BP 3420 Equal Employment Opportunity
BP 5050 Student Equity and Achievement Program
BP 7120 Recruitment and Selection
 - i. Approved by BPAP 11/1/2024
 - ii. Policy Subcommittee 12/02/2024
 - iii. Board first read 02/20/2025
 - iv. Board second read and adoption 03/20/2025
 - v. Posted on the website ____
- b. BP 2430 Delegation of Authority to the Superintendent/President
 - i. Policy Subcommittee did not take action 02/18/2025
 - ii. Board first read ____
 - iii. Board second read and adoption ____
 - iv. Posted on the website ____
- c. BP 2110 Vacancies on the Board

Board Policies and Administrative Procedures Committee

BP 2350 Speakers

BP 2315 Closed Session

BP 2432 Superintendent/President Succession

BP 3250 Institutional Planning

BP 4250 Notice, Pause, and Readmission

BP 7160 Professional Development

BP 7340 Leaves

- i. Policy Subcommittee recommended 2/18/2025
 - ii. Board first read 03/20/2025
 - iii. BPAP review and feedback ____
 - iv. Board second read and adoption ____
 - v. Posted on the website ____
- d. BP 3445 Animals on Campus
- i. Approved by BPAP 02/21/2025
 - ii. Policy Subcommittee 04/07/2025
 - iii. Board first read ____
 - iv. Board second read and adoption ____
 - v. Posted on the website ____

Completed

- e. Minor/Non-Substantive Legal Updates
- i. Approved by BPAP 10/4/2024
 - ii. Updated on the website 10/28/2024
 - iii. Agendized as information at CPC ____
- f. AP 3415 Immigration Enforcement Activities
- i. Approved by BPAP 10/18/2024
 - ii. Approved by Superintendent/President 10/31/2024
 - iii. Posted on the website 11/1/2024
 - iv. Agendized as information at CPC ____
- g. AP 5700 Intercollegiate Athletics
- i. Approved by BPAP 11/1/2024
 - ii. Approved by Superintendent/President 03/19/2025
 - iii. Posted on the website 03/19/2025
 - iv. Agendized as information at CPC ____
- h. AP 3540 Sexual and Other Assaults on Campus
- i. Approved by BPAP 11/15/2024
 - ii. Approved by Superintendent/President 11/25/2024
 - iii. Posted on the website 11/25/2024
 - iv. Agendized as information at CPC ____
- i. AP 3445 Animals on Campus
- i. Approved by BPAP 02/21/2025
 - ii. Approved by Superintendent/President 03/19/2025
 - iii. Posted on the website 03/19/2025
 - iv. Agendized as information at CPC ____

Board Policies and Administrative Procedures Committee

11. Items for Future Consideration

- a. AP 2410 Board Policies and Administrative Procedures
- b. BP 4100 Graduation Requirements for Degrees and Certificates
- c. BP 5010 Admissions and Dual (Concurrent) Enrollment

12. Meeting Schedule

Fall 2024: 1st and 3rd Fridays, 11:00am-12:30pm

~~September 20: Organizational Meeting~~

~~October 4~~

~~October 18~~

~~November 1~~

~~November 15~~

~~December 6 – canceled due to schedule conflict~~

Fall Legal Update #45 received November 2024

Spring 2025: 1st and 3rd Fridays, 11:00am-12:30pm

~~January 24~~

~~February 7 – cancelled~~

~~February 21~~

~~March 7 – cancelled~~

March 21

April 4

April 18

May 2

May 16

Review membership for 2025-2026 to finalize by May

Spring Legal Update to be completed by June

13. Adjournment